

**OFFICIAL CONTRACT RECORD CHECKLIST -
CONTRACT MODIFICATION/DELIVERY ORDER**
(EFARS Subpart 4, Section 802)

CONTRACT NO.

SOLICITATION NO.

SECTION C - CONTRACT MODIFICATION DELIVERY ORDER

TAB	ITEM	CHECK COLUMN IF APPLICABLE	CHECK COLUMN IF IN FILE OR WRITE IN LOCATION	DATE OF ACTION
<input type="checkbox"/>	1. MEMORANDUM DIRECTIVE OR PURCHASE REQUEST.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	2. EVIDENCE OF AVAILABILITY OF FUNDS.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	3. REQUEST FOR PROPOSALS.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	4. GOVERNMENT ESTIMATE, SIGNED AND APPROVED.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	5. CONTRACTOR'S PROPSAL TO INCLUDE COST OR PRICING DATA (SF 1411) AND CERTIFICATE OF CURRENT COST OR PRICING DATA OR A REQUIRED JUSTIFICATION FOR WAIVER.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	6. REJECTED ENGINEERING CHANGE PROPSALS (THESE SHALL BE FILED SEPERATELY FOR EARLIER DISPOSAL AS PROVIDED IN FAR 4.805(b)).	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	7. COST OR PRICE ANALYSIS.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	a. TECHNICAL ANALYSIS.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	8. PRE-BCM.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	a. POST-BCM.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	b. PRICE NEGOTIATION MEMORANDUM.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	9. JUSTIFICATIONS AND APPROVALS, DETERMINATIONS AND FINDINGS, AND ASSOCIATED CORRESPONDENCE, AS REQUIRED.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	10. AUDIT REPORT, IF REQUIRED, OR JUSTIFICATION FOR WAIVER.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	11. SIGNED MODIFICATION OR DELIVERY ORDER.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	12. INDIVIDUAL PROCUREMENT ACTION REPORT (DD FORM 350).	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	13. NOTICE TO PROCEED.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	14. OTHER:	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	a.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	b.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	c.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	d.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	15. ROUTING SHEET.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	